

## Minutes of the Special Meeting of the Syracuse Regional Airport Authority

Thursday, October 13, 2022

Pursuant to notice duly given and posted, the Special Meeting of the Syracuse Regional Airport Authority was called to order on Thursday, October 13, 2022, in the Syracuse Regional Airport Authority Board Room by Vice Chair, Mr. William Fisher.

### Members Present:

Ms. Jo Anne Gagliano -via Teams  
Mr. William Fisher – Vice Chair  
Ms. Latoya Allen  
Dr. Shiu-Kai Chin  
Mr. Michael Frame  
Mr. Kenneth Kinsey – 10:38 a.m.  
Mr. Michael Lazar  
Mr. Nicholas Paro  
Mr. Simpson

### Members Absent:

Mr. Thomas Fernandez  
Dr. Donna DeSiato

### Also Present:

Mr. H. Jason Terreri  
Ms. Robin Watkins  
Mr. Jason Mehl  
Ms. Joanne Clancy  
Mr. Daniel Zenk  
Mr. John Clark  
Mr. Brian Dorman

### Roll Call

As noted above, all board members were present, with the exception of Mr. Thomas Fernandez and Dr. DeSiato. Vice Chair Fisher began the meeting at 10:33 a.m. and thanked everyone for making the effort to attend the Special Meeting of the SRAA Board. He noted that proper notice was given for the meeting and that all materials were posted in the SRAA Board Teams link for review on their SRAA issued iPads. Further, he noted that he is leading the meeting while Chair Gagliano is joining via Teams and will display by video if needing to vote to ensure a quorum only.

## **Executive Session**

Vice Chair Fisher invited a motion to go into Executive Session to discuss matters pertaining to the potential litigation and to the financial and employment history of a particular persons or corporations or matters leading to the appointment of a particular persons or corporations.

Mr. Frame made a motion and Mr. Lazar seconded the motion. The executive session began at 10:35 a.m. The executive session ended at 10:37 a.m. No action was taken.

## **New Business/Discussion**

### **Resolution Authorizing Executive Director and/or Chief Financial Officer to Enter Into Aviation Project Funding Agreement with the New York State Department of Transportation for North Concourse Improvements and Federal Inspection Station**

Vice Chair Fisher explained that this resolution is for a project that will be initiated in 2022-2023 timeframe due to an award of a grant. Director Terreri explained the \$20M grant award is to fund two projects, (1) an expansion project for the North Terminal and (2) a new Federal Inspection Station (FIS) / customs hall for the airport. The resolution is being brought for consideration of the board due to the amount of the agreement exceeding the Director's authority. Director Terreri explained compliance requirements for the grant including New York state requirements for MWBE, design, lighting, ADA and other items are still being discussed. The total amount of the project may exceed the grant, however the board will be notified of any over runs or issues during the project. Mr. Simpson reminded the board that a significant piece of this project is to fund the FIS and had SRAA not received these funds, the airport was planning to fund this important project themselves, therefore, even with potential for some overruns, he fully supports this resolution and recommends approval to the board. Dr. Chin, Chair of the Finance Committee stated the importance of the FIS facility especially given Micron and other recent local development announcements and any major changes will need to be approved during the design phase which is planned to start immediately. Vice Chair Fisher stated that the board would be approving the financial commitment as it is written currently and that he is in favor of this resolution with Dr. Chin concurring.

Having no further discussion regarding this resolution, a motion was made by Mr. Fisher and seconded by Dr. Chin.

The resolution was adopted: 8 ayes, 0 nays, 0 abstain

## **Adjournment**

A motion was made by Mr. Paro and seconded by Mr. Lazar to adjourn the meeting. The meeting was adjourned at 10:45 a.m.