

Minutes of the Audit Committee Meeting of the Syracuse Regional Airport Authority

Friday, April 9, 2021

Pursuant to notice duly given and posted, the Audit Committee meeting of the Syracuse Regional Airport Authority was called to order on Friday, April 9, 2021 at 10:00 a.m. via Teams Video/Audio conferencing by Dr. DeSiato.

Note: The Authorities Budget Office (ABO) has waived the in-person meeting requirement during this public health emergency. During this public health emergency, in the event board members are unable to meet in person, the Governor’s Executive Order 202.1 permits the board to consider the use of telephone conferencing, “to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.”

Members Present/Telephone Conference:

Dr. Donna DeSiato – Committee Chair
Ms. JoAnne Gagliano – Board Chair
Mr. Michael Lazar
Mr. Robert Simpson

Members Absent:

Mr. Kenneth Kinsey

Also Present/Telephone Conference:

Ms. Robin Watkins
Ms. Cheryl Herzog
Mr. John Clark

Roll Call

As noted, all Committee members were present, except Mr. Ken Kinsey.

Dr. DeSiato started by welcoming everyone to the Audit Committee meeting at 10:03 a.m.

Approval of Minutes from the Previous Meeting

A motion was made by Ms. Gagliano and seconded by Mr. Lazar to accept the January 22, 2021 meeting minutes. The minutes were unanimously approved.

Executive Session

Chair Dr. DeSiato invited a motion to executive session to discuss matters leading to the appointment and/or employment of a particular person or corporation by the Authority.

Mr. Simpson made the motion and Ms. Gagliano seconded the motion. Executive session began at 10:11 a.m. Executive session ended at 10:24 a.m. No action was taken.

New Business

A discussion ensued regarding the detailed and well researched selection process for a new audit firm to work with the Syracuse Regional Airport Authority. Mr. Simpson noted that all three firms who submitted materials were highly qualified, and that the Audit Committee ultimately selected the lowest bidder.

Dr. DeSiato made a motion to recommend to the SRAA Board at the next board meeting on April 23rd the selection approval for the new audit company. The motion was approved by Mr. Simpson and seconded by Ms. Gagliano. All Audit Committee members voted in favor of this recommendation.

Adjournment

Having no other topics for discussion with the Audit Committee, a motion was made by Mr. Lazar and seconded by Mr. Simpson to adjourn the meeting.

The meeting was adjourned at 10:27 a.m.