

SYRACUSE REGIONAL AIRPORT AUTHORITY

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Minutes of the Special Meeting of the Syracuse Regional Airport Authority

Tuesday, September 22, 2020

11:00 a.m. / SRAA Board Room and also via Conference Call/Teams Mtg.

Pursuant to notice duly given and posted, the special board meeting of the Syracuse Regional Airport Authority was called to order on Tuesday, September 22, 2020 at 11:02 a.m. in the Syracuse Regional Airport Authority Board Room located in the Syracuse Hancock International Airport by Chair, Ms. Jo Anne Chiarenza Gagliano.

Note: The Authorities Budget Office (ABO) has waived the in-person meeting requirement during this public health emergency. During this public health emergency, in the event board members are unable to meet in person, the Governor’s Executive Order 202.1 permits the board to consider the use of telephone conferencing, “to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.”

Members Present/Telephone Conference:

Ms. Jo Anne Gagliano – Chair
Dr. Shiu-Kai Chin – Finance Officer
Ms. Latoya Allen
Dr. Donna DeSiato
Mr. Michael Lazar
Mr. Michael Mirizio
Mr. Michael Quill

Members Absent:

Mr. Michael Frame
Mr. William Fisher – Vice Chair
Mr. Kenneth Kinsey
Mr. Robert Simpson

Also Present/Telephone Conference:

Mr. H. Jason Terreri
Mr. John T. Carni
Ms. Robin Watkins
Mr. Jason Mehl
Mr. Chip Clark, D’Arcangelo
Mr. Zachary Woodard, D’Arcangelo
Ms. Joanne Clancy
Ms. Cheryl Herzog

Roll Call

As noted, all Board members were present, other than Mr. Frame, Mr. Fisher, Mr. Kinsey and Mr. Simpson. Ms. Gagliano started by welcoming everyone to the Special meeting of the Board at 11:02 a.m.

New Business

No Executive Session was held.

Executive Director Terreri again thanked the board for agreeing to have this Special meeting of the Board and explained that the reason behind needing a special meeting which was not on the previously approved regular meeting schedule was because for the first time ever, the Syracuse Regional Airport Authority met the 90-day ABO requirement to submit our Audit findings. He also noted that the current board/committee calendar schedule was created last year in anticipation of a typical 120-day schedule, therefore the SRAA had to ask for a change to an earlier date than planned for the Audit Committee to meet and schedule a Special Board meeting to complete this major accomplishment. Going forward, our regular meeting schedule will be adjusted to always meet this 90-day requirement cycle.

Audit Chair, Dr. DeSiato thanked everyone for the great work and noted that the Audit committee unanimously is bringing their recommendation to this full board to approve the 2020 draft Audit as presented.

Mr. Chip Clark, from the D'Arcangelo firm, restated the contents and conclusions in their audit findings, recommendations and reports were explained in fuller detail to the SRAA Executive team and the SRAA Audit Committee which was held one hour prior to the start of this Special Meeting of the Board. He explained again that the status findings that the SRAA previously took 120 days to comply with audit requirements is noted again for 2019 but that notation will go away next year since the 90-day requirement will be met for the first time in 2020 and changes in practices will now allow that deadline to be met. Mr. Clark opened the floor for questions after his presentation.

Resolution approving the Fiscal Year End 2020 Draft Audit of the Syracuse Regional Airport Authority. Audit Chair again stated that there was a full, robust discussion of the audit findings during the previous Audit Committee meeting and that the Audit committee was unanimous in bringing forth their recommendation to approve the 2020 draft Audit as presented. Having no further discussion regarding this resolution, a motion was made by Mr. Lazar and seconded by Ms. Gagliano.

The resolution was adopted: 7 ayes, 0 nays, 0 abstain

Executive Director reminded the board again that there will be no Audit Committee on October 23rd, prior to the next Regular Board meeting because this task is completed. Instead of that meeting, please hold that time for a press event for a Cares-Act funded project celebrating the opening of the new Exit Lanes replacing the old Exit Portals.

Adjournment

Having no other topics brought to the board, a motion was made by Ms. Gagliano and seconded by Dr. DeSiato to adjourn the meeting.

The meeting was adjourned at 11:33 a.m.