

Minutes of the Meeting of the Syracuse Regional Airport Authority

Friday, November 8, 2019

Pursuant to notice duly given and posted, the regular board meeting of the Syracuse Regional Airport Authority was called to order on Friday, November 8, 2019 at 11:10 a.m. in the Syracuse Regional Airport Authority Board Room located in the Syracuse Hancock International Airport by Chair, Ms. Jo Anne Chiarenza Gagliano.

Members Present:

Ms. Jo Anne Gagliano – Chair
Mr. William Fisher
Dr. Shiu-Kai Chin
Mr. John B. Johnson, Jr.
Mr. Kenneth Kinsey
Mr. Michael Lazar
Mr. Robert Simpson
Ms. LaToya Allen

Members Absent:

Dr. Donna DeSiato
Mr. Michael Quill
Mr. Damian Ulatowski

Also Present:

Mr. H. Jason Terreri
Mr. John T. Carni
Ms. Cheryl Herzog
Mr. Brian Dorman
Mr. R. John Clark

Roll Call

As noted, all Board members were present other than Dr. Donna DeSiato, Mr. Michael Quill and Mr. Damian Ulatowski.

Ms. Jo Anne Gagliano, Chair

Chair Gagliano started by welcoming everyone to the scheduled Regular Meeting of the Board at 11:10 a.m.

Reading and Approval of the Minutes

Having no objections or additions to the minutes from the September 6, 2019 Annual Meeting and the Regular Meetings of the Board, a motion was made by Mr. Simpson and seconded by Mr. Fisher and the minutes were unanimously approved.

The motion was approved: 8 ayes, 0 nays, 0 abstain

Management Report

Executive Director Terreri highlighted the Director's report and explained what would be added or updated in the future. Air service aeronautical revenue is up 22% over budget and the non-aeronautical revenue is up 18%. The increase driven by seasonal traffic being extended and passenger level increases. The Authority has recently begun using monthly budgeting reporting vs. annual budgeting. Chief Operations Officer, John Carni discussed costs associated with TSA action plan improvements. Executive Director Terri noted that a Security audit was conducted resulting in no findings. Passenger and airline metrics are up 8% over budget and 12% month over month year to date. Director Terreri recently attended an air service conference and held discussions with various airlines regarding increasing frequency, seasonal, and non-stop markets. The conversations indicate that the SYR market is strong and that the airlines were happy. SRAA final audit was submitted for the first time in line with the service agreement by the deadline. The Part 139 inspection is complete. Only small non-safety violations were noted, such as a light being out, etc. Any corrections have been done, which is also earlier than has ever been completed. C&S Companies received a Diamond Award for Excellence for our terminal improvement project. Mr. Lazar noted the General Aviation traffic had increased as well.

Executive Session

Chair Gagliano made a motion to go into executive session to discuss matters pertaining to the financial, credit and employment history of particular persons or corporations

The motion was approved by Mr. Simpson and seconded by Mr. Fisher. Board members went into executive session at 11:19 a.m.

The motion was approved: 8 ayes, 0 nays, 0 abstain

Executive session ended at 12:28 p.m. No action was taken.

New Business

Resolution to update the Procurement and Contracting policy for the Syracuse Regional Airport Authority

Having no further discussion regarding this resolution, a motion was made by Mr. Lazar and seconded by Dr. Chin.

The resolution was adopted: 8 ayes, 0 nays, 0 abstain

Resolution authorizing the creation of the position of Research Analyst for the Syracuse Regional Airport Authority

Mr. Lazar noted that the HR Committee had reviewed this position in a lot of detail. Having no further discussion regarding this resolution, a motion was made by Mr. Lazar and seconded by Dr. Chin.

The resolution was adopted: 8 ayes, 0 nays, 0 abstain

Resolution authorizing collective bargaining agreement between SRAA and AFSCME Local 400 and transfer of maintenance and custodial employees to SRAA employment

Executive Director Terreri thanked the negotiation team and expressed his excitement about bringing over approximately 53 positions over to the Authority January 1, 2020.

Mr. Fisher commented that when the airport authority began, there were a number of bargaining units and in many ways, the AFSCME Local 400 was the most significant one. Pat Hogan, previous Chair of the Aviation Committee put a lot of work into making sure that there was a comfort level surrounding bargaining unit negotiations and the common council also gave support. The SRAA vote follows the vote of the collective bargaining unit, making more than four dozen new authority employees which brings the SRAA closer to the mission of a unified work force. There are two more bargaining units that are part of the City of Syracuse. The SRAA is hopeful and eager to ratify agreements with those local units as well.

Having no further discussion regarding this resolution, a motion was made by Mr. Lazar and seconded by Mr. Fisher.

The resolution was adopted: 8 ayes, 0 nays, 0 abstain

Committee Reports

No further reports were given.

Adjournment

Executive Director Terreri reminded the board that the airport will be doing a Holiday Concert Series at the airport to increase community engagement and encouraged board members to let us know if they know of any group that would be interested.

Having no other topics brought to the board, a motion was made by Mr. Lazar and seconded by Mr. Fisher to adjourn the meeting.

The resolution was adopted: 8 ayes, 0 nays, 0 abstain

The meeting was adjourned at 12:37 p.m.