



Human Resources Committee Meeting Minutes

October 19, 2017

These minutes reflect the activities of the Syracuse Regional Airport Authority Human Resources Committee during the meeting held at Syracuse Hancock International Airport in the Department of Aviation Conference Room on Thursday, October 19, 2017.

The meeting was called to order at 11:30 a.m. by Ms. Beth Rougeux.

I. Roll Call

In attendance: Ms. Beth Rougeux, Dr. Shiu-Kai Chin, Mr. William Fisher, Mr. Michael Quill, Mr. Mark Venesky, Mr. Patrick Mannion, Ms. Christina Callahan, Mr. Trent Amond, Ms. Debi Marshall, Ms. Laurie Sabel
Not present: Mr. William Simmons

II. Approval of Minutes from Previous Meeting

Ms. Rougeux invited a motion to accept the Minutes from the meeting of September 8, 2017. The motion was made by Dr. Chin and seconded by Mr. Venesky. And was passed unanimously.

III. Executive Session

Ms. Rougeux invited a motion to discuss several matters pertaining to the employment history of particular persons or corporations and/or the employment of particular persons or corporations by the Authority. Dr. Chin made the motion, and it was seconded by Mr. Fisher and passed. The Committee proceeded into Executive Session at 11:32 and emerged at 11:55 with no action taken.

IV. Old Business

A. Paid Family Leave Policy

1. Ms. Marshall described the New York State Paid Family Leave policy, which, effective January 1, 2018, is required for private employers and is optional for public employers. Because it is part of Disability Policy, it is necessary to specifically address it under that heading. A survey among existing employees yielded a mixed result, with all respondents expressing interest to varying degrees. She informed the Committee that she had created a draft policy and that she would need to let the insurance carrier know if we would be pursuing this by the end of the month in order to implement it by January 1. Discussion took place regarding the pros and cons of adopting this benefit. It was decided that the committee would defer to the decision of management.

V. Topics for Future Meeting

A. Military Leave Policy

1. It was noted that the Authority now has one Active Military Duty employee.

B. Drug and Alcohol Testing Policy

VI. Adjournment

A motion to adjourn being made by Dr. Chin and seconded by Mr. Fisher, the meeting adjourned at 12:20 p.m.

DRAFT